

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

**Regular Meeting
September 24, 2024
Rumson-Fair Haven Regional High School Learning Commons
6:30 p.m.
AGENDA**

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

2. Salute the Flag

3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Grant		Mrs. Kiley		Mr. Page	
Mrs. Halcrow		Mrs. McCabe		Mrs. Thompson	
Mrs. Hickey		Mrs. McGinty		Mrs. Whitehouse	

5. Welcome of Visitors

6. Communications

7. Board Reports

- ❖ Student Representative Report - Olivia Rome, Patrick Thompson
- ❖ Finance & Facilities - Mr. Page - September 11, 2024
- ❖ Personnel - Mr. Page - September 16, 2024
- ❖ Referendum Ad-Hoc - Mrs. Whitehouse - September 13, 2024
- ❖ Superintendent's Report

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Extended Evacuation	September 10	12:45 p.m.	18 minutes
Fire Drill	September 12	1:25 p.m.	5 minutes

8. Special Recognition

9. Public Comment on Agenda Items

10. ACTION ITEMS

MINUTES

The superintendent recommends Minutes #1

1. Approve Board Meeting Minutes

Recommend Board approval of the following meeting minutes:

- a. September 10, 2024 Regular Meeting Minutes

PERSONNEL

The superintendent recommends personnel items #2-7

2. Approval to Amend Start Date

Recommend Board approval to amend the start dates for the following staff :

No.	Staff Member	Position	From	To
1.	Gabrielle Eglinton	English Teacher - Long Term Replacement	August 28, 2024	September 9, 2024

3. Approval of Mentors for New Faculty Members

Recommend Board approval of the following mentors for new faculty:

No.	New Teacher	Mentor	Mentor Stipend
1.	Gabrielle Eglinton (CEAS)	Jessica Mentzel	\$550.00

4. Approval to Rescind Sixth Assignment Appointments

Recommend Board approval to rescind the August 27, 2024 approval of the following sixth assignment appointments:

<u>NO</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>GUIDE</u>	<u>STIPEND</u>
1.	Jorge Carvalho	ICR Biology	9/3/24 - 10/25/24	BA + 60	6th period \$13,121
2.	Alexander Componile	ICR Chemistry	9/3/24 - 10/25/24	BA	6th period \$12,579 Extra lab \$1,500
3.	Victoria Imperato	Resource Biology	9/3/24 - 10/25/24	BA + 30	6th period \$12,850
4.	Jeremy Schulte	ICR Biology	9/3/24 - 10/25/24	BA + 30	6th period \$12,850 Extra lab \$1,500

New Appointments

5. Approval of Spanish Teacher for the 2024 - 2025 School Year

Recommend Board approval of the appointment of Fiona Lenahan as a Spanish Teacher for the 2024 - 2025 school year, to begin on or after September 25, 2024 (pending certification) through June 30, 2025 at Step 2 of the BA Guide, \$63,695.00.

Leaves of Absence

6. Approval to Change Leave of Absence Dates

Recommend Board approval to amend leave of absence dates for the following staff member:

<u>NO.</u>	<u>EMPLOYEE</u>	<u>FROM</u>	<u>TO</u>
1.	5443	<u>Paid Leave of Absence</u> 9/26/24 - 10/4/2024 <u>Unpaid FMLA/NJFLA</u> 10/7/24 - 3/28/2025 <u>Return Date</u> 3/31/2025	<u>Paid Leave of Absence</u> 8/29/24 - 9/11/2024 <u>Unpaid FMLA</u> 9/12/24 - 11/8/24 <u>Unpaid NJFLA</u> 11/11/24 to 2/7/25 <u>Return Date</u> 2/11/25

Substitutes / Coaching/Advisor Appointments

7. Approval of Substitutes for the 2024 - 2025 School Year

Recommend Board approval of the following substitutes for the 2024 - 2025 school year:

Melissa Lowry	Substitute School Nurse
Richard Trainor	Substitute Athletic Trainer

FINANCE

The superintendent recommends finance items #8-22

Board Secretary's Monthly Certification - July 2024

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

8. Approval of Bill List

Recommend Board approval of the following bill lists dated **September 20, 2024**:

General Fund	\$ 637,274.31
Special Revenue Fund	\$ 21,968.94
Capital Projects Fund	\$ 720,461.00
Food Services Fund	\$ 107,396.91
Unemployment Fund	\$ 1,919.52
Total	\$ 1,489,020.68
Payroll (09/13/24)	\$ 650,133.92
Total Expenditures	\$ 2,139,154.60

9. Approve Board Secretary's Report – July 2024

Recommend Board approval of the Board Secretary's report for **July 31, 2024**.

10. Approve Panda LLC, Cash Reconciliation Report– July 2024

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **July 31, 2024**.

11. Budget Transfers - July 2024

Recommend Board approval of the budget transfer report for **July 2024**.

12. Board of Education’s Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary’s monthly financial reports as of **July 31, 2024**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

13. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
9-15-24 9-22-24 9-29-24 10-6-24 10-13-24 10-20-24	11am-12:30 pm	RFH Youth Lacrosse Futures	Boys Lacrosse Practice	Stadium Turf
10-15-24	7:30-9:00 pm	Fair Haven Recreation Department	Book Reading and Q&A Eyes Up	Classroom
1-13-25 to 3-6-25	6-8:30 pm M/W or T/Th	Huntington Learning Center	March SAT review course	Classrooms
7-7-25 to 8-22-25	9am - 12 pm M-Th	Huntington Learning Center	August SAT review course	Classrooms
11-16-24 11-17-24	2-4 pm 8-10 am	RFH Youth Girls Lacrosse	Tryouts	Stadium Turf

14. Approve of Use of Facilities - Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
12-13-24 12-14-24	4-8 pm 1-9 pm	Dance Mixx/ Roman Productions	High School Musical	Auditorium
6-7-25	8am-5pm	Dance Plus	EOY Production	Auditorium

15. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
10/22/24	Meredith Brow	AI Infused Assessment & Rapid PBL Prototyping	\$199	\$12	Full	Tinton Falls, NJ
11/15/24	Lauren Malaney	Special Education Toolkit	\$149	\$50	Full	Monroe, NJ
12/5/24	Lauren Malaney	Hot Issues in Special Education Law	\$125	\$0	Full	Virtual From RFH
10/9/24	Sean Cranston	Strauss Esmay NJFLA and FMLA PD Program	\$145	\$10	Half AM	Toms River, NJ
10/9/24	Lurdes Costa	Systems 3000 Accounting	\$0	\$10	Half AM	Eatontown , NJ
10/9/24	Marie Tilton	Systems 3000 Accounting	\$0	\$10	Half AM	Eatontown , NJ
9/26/24	Sean Cranston	Systems 3000 Budget and Revenue Projection Training	\$0	\$10	Half AM	Eatontown , NJ
9/26/24	Lurdes Costa	Systems 3000 Budget and Revenue Projection Training	\$0	\$10	Half AM	Eatontown , NJ
9/26/24	Marie Tilton	Systems 3000 Budget and Revenue Projection Training	\$0	\$10	Half AM	Eatontown , NJ
10/24/24	Susan Shay	Quality Career Development: Making the Most of CBI for Career Exploration	\$0	\$0	Full	Virtual From RFH
12/17/24	Susan Shay	Marketing Matters: Making the Most of CBI through	\$0	\$0	Full	Virtual From RFH

		Community Partnerships				
10/18/24	Elisa Verran	New Jersey Counselor Event: Get to Know Members of the Big Ten Academic Alliance	\$0	\$0	Full	New Brunswick , NJ
10/11/24	Mackenzie Hargrove, Lauren Grumbach, Alexa James	Project Write Now: EmpowHERment, the Art of Social Justice	\$150 total (\$50 each)	\$0	Full	Red Bank, NJ
10/17/24 to 1018/24	Seth Herman	NJPSA/NJASCD/FEA Fall Conference 2024	\$410	\$230	Full	Atlantic City, NJ

16. RFH Homecoming Festival

Recommend Board approval for the RFH Homecoming Festival to be sponsored by the SGA and to take place October 17th from 5:00-9:00 p.m.

17. RBT Service for Extra Curricular Activities

Recommend Board approval to New Age Behavioral Consultants as Registered Behavioral Technician (RBT) to support students during extra-curricular activities at \$80 per hour not to exceed 187.5 hours and \$15,000 for the 24-25 SY.

18. Approval Junior Prom

Recommend board approval of a contract with The Gramercy for the RFH Junior Prom to be held on April 4, 2025.

19. Approval Senior Prom

Recommend board approval of a contract with Jumping Brook Country Club for the RFH Senior Prom to be held on May 22, 2025.

20. Approval of Future Design School

Recommend board approval of a contract with Future Design School to provide professional development to staff on February 11, 2025 for a total of \$22,500.

21. Approve Budget Calendar

Recommend Board to approve the 2025-2026 Budget Calendar as per attachment A.

22. Approval of a Contract - Boys and Girls Clubs of Monmouth County - Pool Rental

Recommend Board approval of a contract with Boys and Girls Clubs of Monmouth County for the rental use of the swimming pool and related locker rooms in the amount of \$8,533 for the 24-25 Season.

EDUCATION**The superintendent recommends education items 23 - 27****23. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
October 1	Homewood Suites, Eatontown	Yearbook	Mackenzie Hargrove
October 16	Two River Theater	Spanish Honor Society	Christina Gauss

24. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
November 1 - 15	Veterans Appreciation Club	Eric Zullo	Halloween Candy Drive for Active Duty Military
November 25 - January 10	Veterans Appreciation Club	Eric Zullo	Care Package Drive for Active Duty Military
December 5	Class of 2025	Tara Flynn	Snowflake Shopping Social at Cabana 19

25. Approval of Home Instruction

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
26000080	9/17 - 9/21 10 hours per week	Medical	RFH Faculty/ \$55/hour
26000128	9/16 - 10/31 10 total hours per week	Medical	RFH Faculty/ \$55/hour

26. Approval of the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act

Recommend Board approval of the Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act.

27. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2024-2025 School Year

Recommend Board approval of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2024-2025 school year. This Statement of Assurance must be filed with the DOE twice a year.

11. Motion to Approve Recommendations
12. Approval Vote
13. Discussion Items
14. Public Comment - Any School Related Topic
15. Executive Session
 - ❖ Student Matters
 - ❖ Personnel
 - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on September 24, 2024 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.

**Rumson-Fair Haven Regional High
School District Board of Education**

2025-2026 Budget Calendar

- November 2024 – Budget program open in Systems for Program Manager editing.
- November 2024 – Enrollment projections provided to Program Managers by Superintendent or designee.
- November 15 -30, 2024 – Business Administrator begins meetings with Program Managers to review staffing accounts, as they currently exist.
- December 13, 2024 - Supervisors and Asst. Principal budget due to Program Manager
- January 7, 2025 – Last day for account editing by Program Managers.
- January BOE Meeting - Budget Presentation #1
- January 20 thru February 14, 2025– Program Manager meetings with Superintendent, Business Administrator and Director of Curriculum.
- February BOE Meeting - Budget Presentation #2
- March 18, 2025 – Adoption of Tentative 2025-2026 Budget.
(Budget Presentation #3)
- March 20, 2024 – Filing deadline to the Executive County Superintendent of Schools of the 2025-2026 Tentative Budget.
- April 29, 2025 – Tentative Date for Public Hearing on 2024-2025 Budget and final adoption.
- April 30, 2025 – User-Friendly Budget Posted to District website.
- May TBD, 2025 – Deadline to adopt 2025-2026 Budget (No changes to the advertised budget which were not specifically discussed in detail at the public hearing can be made after the public hearing).